



Army Doctrine Development Tool (ADDT)

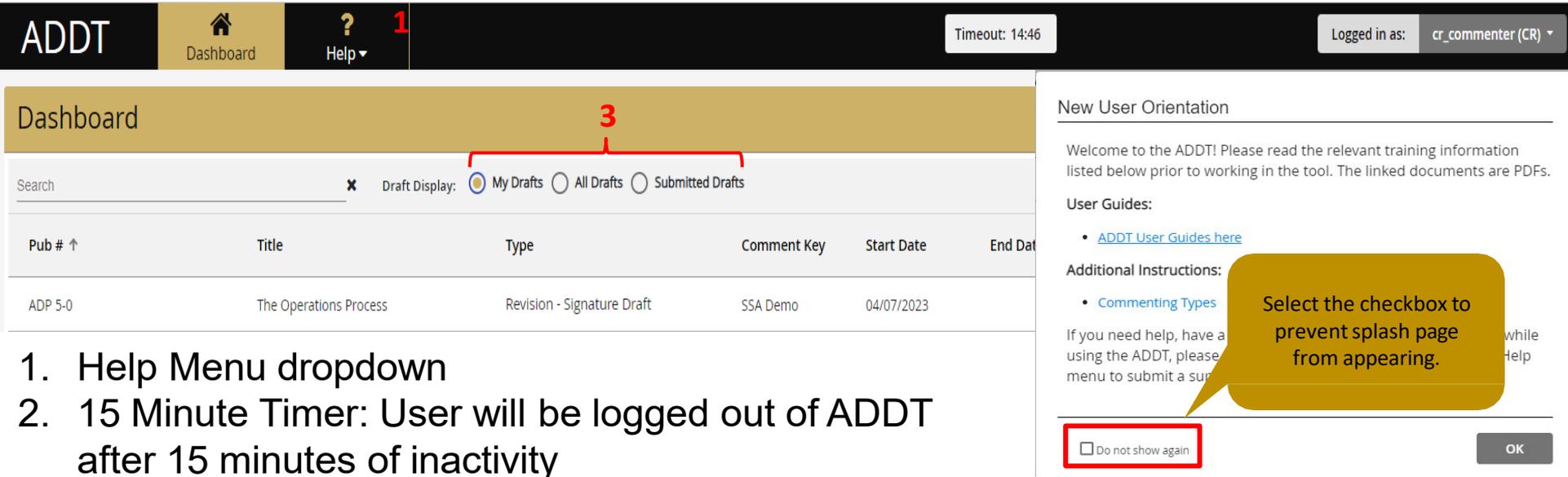
Comment Guide for Contributing Reviewers

ADDT Version 1.8

Overall Classification: **Unclassified**

Slide Classification: **Unclassified**

- **Overview of ADDT**
- **Draft Familiarization**
 - **Opening a Draft**
 - **Form View-Tools**
 - **Toolbar-View Options**
 - **Toolbar-Search**
 - **Toolbar-DoD Dictionary**
- **Commenting on Drafts**
 - **Selection Comment**
 - **General Comment**
 - **Commenting Complete**
- **Creating a Comment Resolution Matrix (CRM)**
- **Questions**



1. Help Menu dropdown
2. 15 Minute Timer: User will be logged out of ADDT after 15 minutes of inactivity
- 3. Draft filter selection:**
 1. My Drafts: Drafts you have been assigned to or you have started working on will show here.
 2. All Drafts: Drafts that have been published to ADDT will show here.
 3. Submitted Drafts: Drafts that you have submitted as commenting complete.

Draft Familiarization

Dashboard

Search Draft Display: My Drafts All Drafts Submitted Drafts 

Pub # ↑	Title	Type	Adjudication Closing Date	Staffing Start Date	Staffing End Date	Actions
ADP 3-90	Offense and Defense	Revision - Signature Draft	09/24/2023	03/14/2023	08/25/2023	2 Actions ▾ Review
	am Directive		05/31/2023	02/28/2023	04/28/2023	
	nal Draft		05/26/2023	01/30/2023	04/30/2023	Actions ▾

3 Password Access

This Publication requires a password to access. Please enter it below:

Password

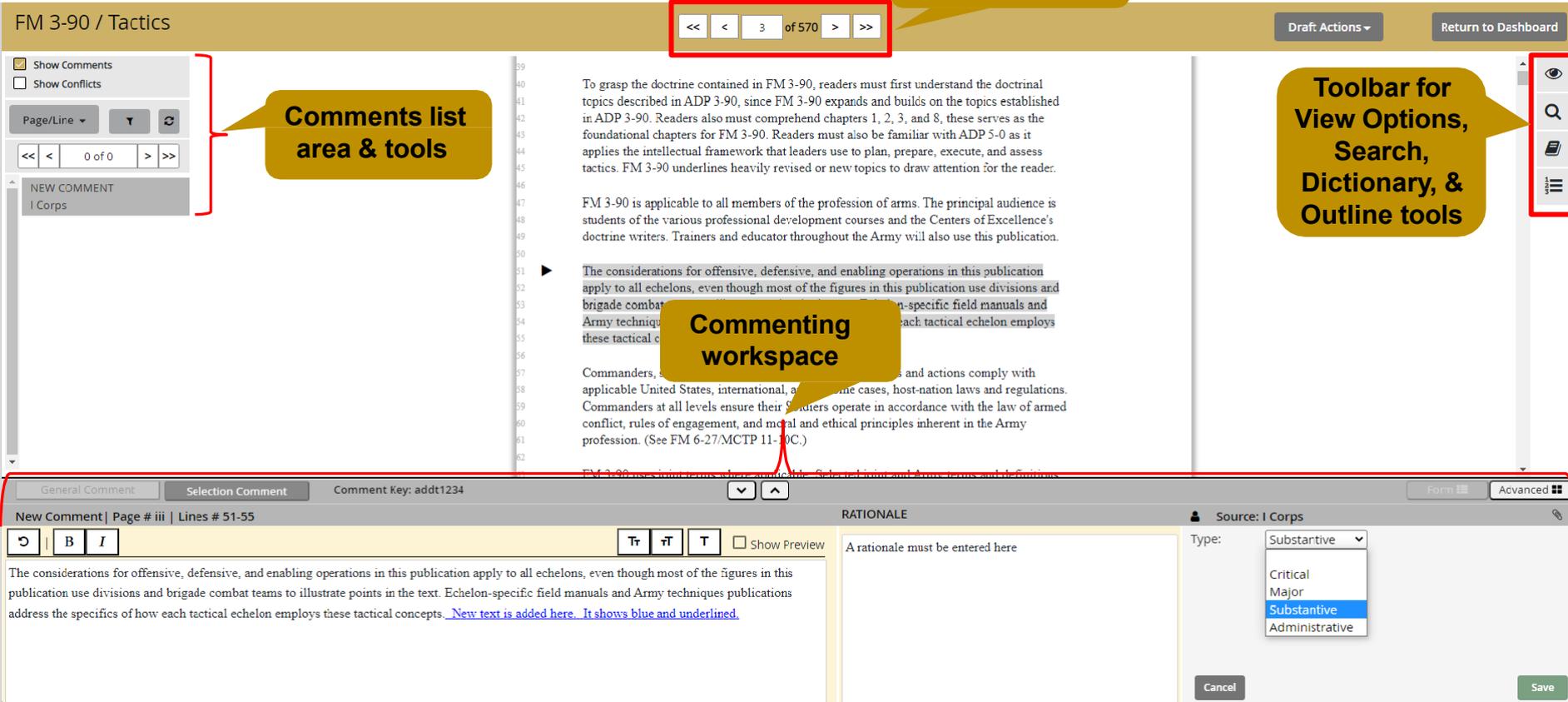
1. Select “All Drafts” to see drafts you have not started working on.
2. Select “Actions” then “Review” or “Review as CR”.
 - a) Review and Review as CR are the same. The names are different depending on your account role.
3. If the Draft is password protected, follow the instructions in your tasking.

Page Navigation controls

Comments list area & tools

Commenting workspace

Toolbar for View Options, Search, Dictionary, & Outline tools



FM 3-90 / Tactics

<< < 3 of 570 > >>

Draft: Actions Return to Dashboard

Show Comments Show Conflicts

Page/Line Page Line

<< < 0 of 0 > >>

NEW COMMENT I Corps

39
40 To grasp the doctrine contained in FM 3-90, readers must first understand the doctrinal
41 topics described in ADP 3-90, since FM 3-90 expands and builds on the topics established
42 in ADP 3-90. Readers also must comprehend chapters 1, 2, 3, and 8, these serves as the
43 foundational chapters for FM 3-90. Readers must also be familiar with ADP 5-0 as it
44 applies the intellectual framework that leaders use to plan, prepare, execute, and assess
45 tactics. FM 3-90 underlines heavily revised or new topics to draw attention for the reader.
46
47 FM 3-90 is applicable to all members of the profession of arms. The principal audience is
48 students of the various professional development courses and the Centers of Excellence's
49 doctrine writers. Trainers and educator throughout the Army will also use this publication.
50
51 The considerations for offensive, defensive, and enabling operations in this publication
52 apply to all echelons, even though most of the figures in this publication use divisions and
53 brigade combat teams to illustrate points in the text. Echelon-specific field manuals and
54 Army techniques publications address the specifics of how each tactical echelon employs
55 these tactical concepts.
56
57 Commanders, at all levels, ensure their subordinates' actions comply with
58 applicable United States, international, and host-nation laws and regulations.
59 Commanders at all levels ensure their subordinates operate in accordance with the law of armed
60 conflict, rules of engagement, and moral and ethical principles inherent in the Army
61 profession. (See FM 6-27/MCTP 11-10C.)
62

General Comment Selection Comment Comment Key: addt1234

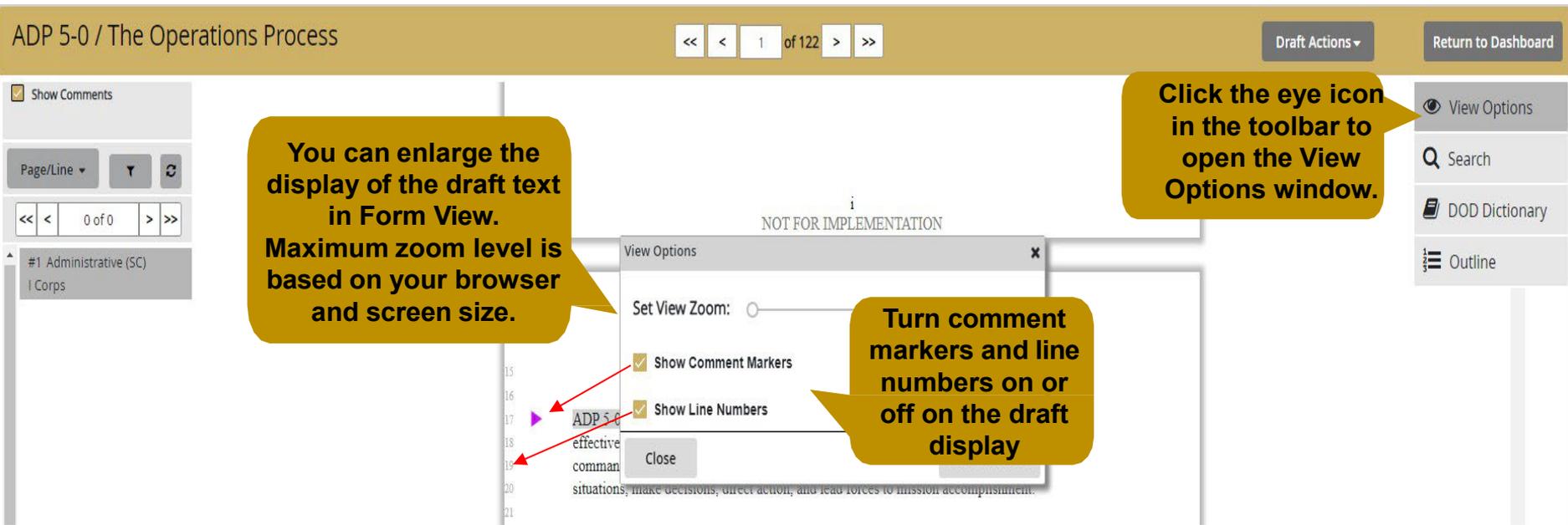
New Comment | Page # iii | Lines # 51-55

RATIONALE

Source: I Corps

Type: Substantive
Critical
Major
Substantive
Administrative

Cancel Save



ADP 5-0 / The Operations Process

1 of 122

Draft Actions ▾ Return to Dashboard

Show Comments

Page/Line ▾ ↕ ↻

<< < 0 of 0 > >>

#1 Administrative (SC)
I Corps

You can enlarge the display of the draft text in Form View. Maximum zoom level is based on your browser and screen size.

Click the eye icon in the toolbar to open the View Options window.

Turn comment markers and line numbers on or off on the draft display

View Options

Set View Zoom: [Slider]

Show Comment Markers

Show Line Numbers

Close

NOT FOR IMPLEMENTATION

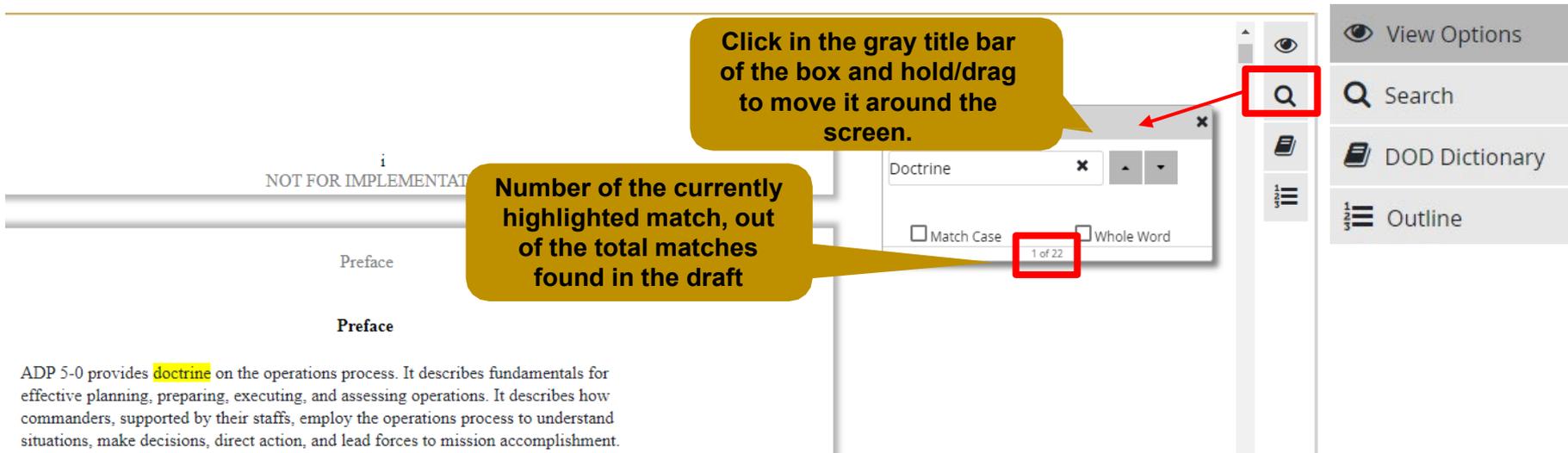
15
16
17 ADP 5-0
18 effective
19 comman
20 situations, make decisions, direct action, and lead forces to mission accomplishment.
21

View Options

Search

DOD Dictionary

Outline



Click in the gray title bar of the box and hold/drag to move it around the screen.

Number of the currently highlighted match, out of the total matches found in the draft

NOT FOR IMPLEMENTATION

Preface

Preface

ADP 5-0 provides doctrine on the operations process. It describes fundamentals for effective planning, preparing, executing, and assessing operations. It describes how commanders, supported by their staffs, employ the operations process to understand situations, make decisions, direct action, and lead forces to mission accomplishment.

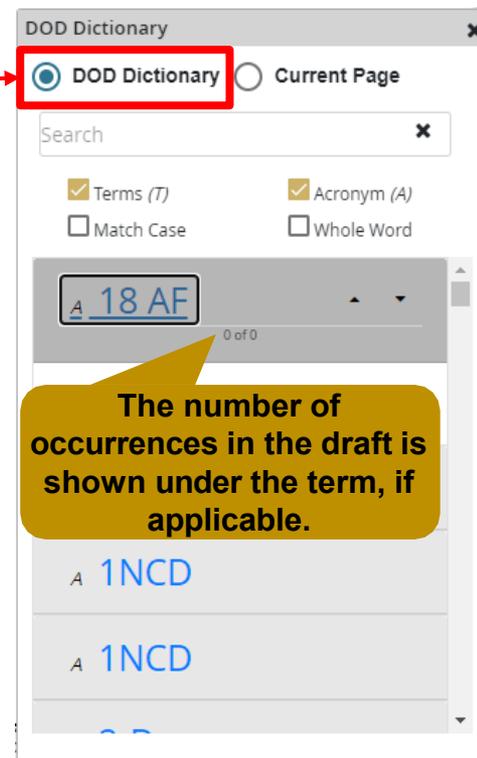
Using the Draft Search:

Enter words or phrases to search for in the draft text, then click the magnifying glass in the search box or use the Enter key to search.

- Use “Match Case” if you want to only return results where capitalization matches (e.g., “Joint” but not “joint”).
- Use “Whole Word” if you want to only return exact matches for the search word (e.g., “joint” but not “jointed”).
- Use the up/down arrows to navigate through the results. Each matching result in the draft is highlighted.
- Note: Search does not support wildcards typed into the search box. If “Whole Word” is not checked, the search automatically assumes “contains” logic rather than “exact match” logic.



Click the book icon in the toolbar to open the DOD Dictionary window.



The number of occurrences in the draft is shown under the term, if applicable.

Using the ADDT DOD Dictionary Search:

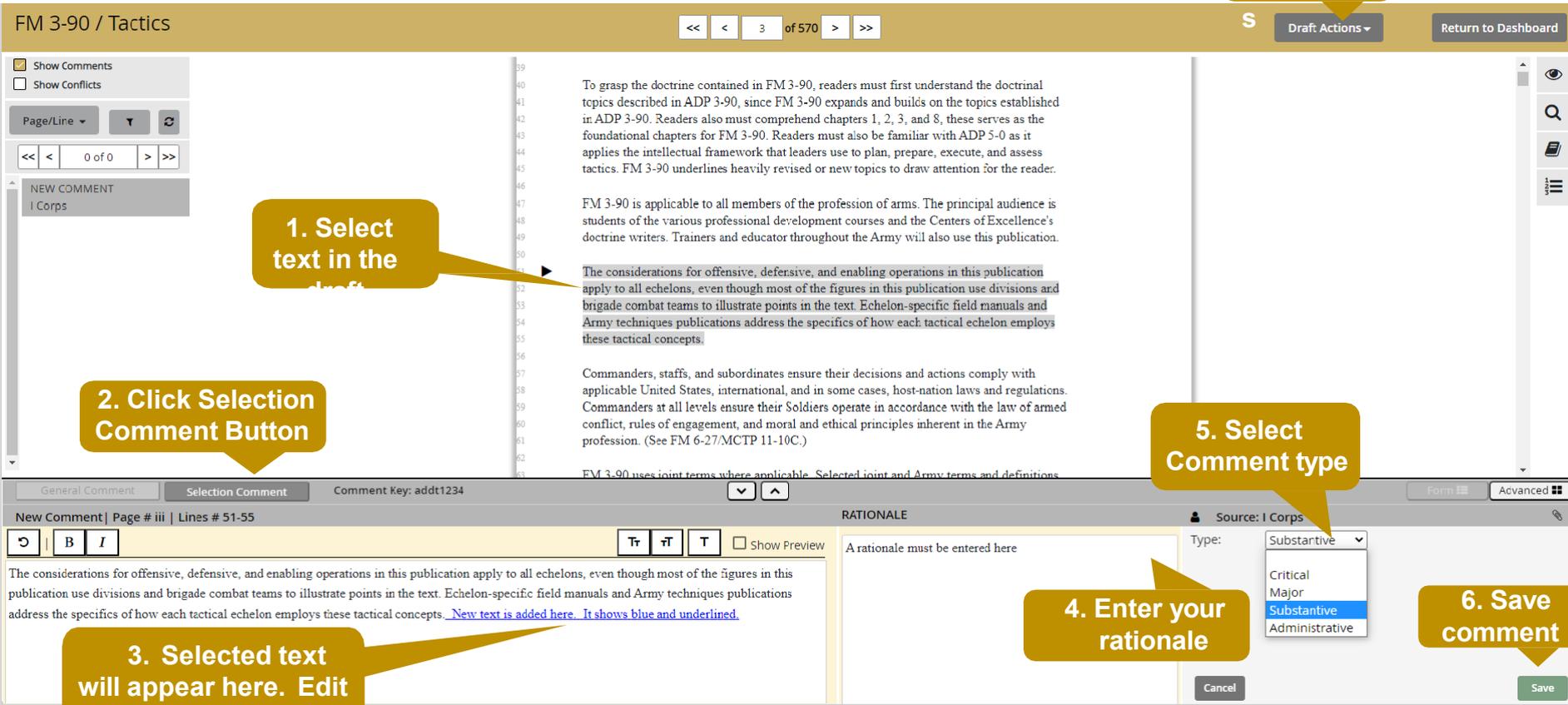
To search for terms/acronyms in the Dictionary:
 Enter words in the search box, then use the Enter key to search. Choose to search for Terms, Acronyms, or both.

- Use "Match Case" if you want to only return results where capitalization matches (e.g., "Joint" but not "joint").
- Use "Whole Word" if you want to only return exact matches for the search word (e.g., "joint" but not "jointed").
- Matching results are displayed in a list below the search box.
- A "T" or "A" in front of each result indicates whether it is a Term or Acronym.
- Clicking on an item in the list will expand it to show its Dictionary definition and will search the entire current draft for any occurrences.
- If the selected term is found within the current draft, use the up and down arrows next to the term to see the matches within the draft text.

Commenting on Drafts

7 Step Process

7. Submit Comment



1. Select text in the draft

2. Click Selection Comment Button

3. Selected text will appear here. Edit the text as desired.

4. Enter your rationale

5. Select Comment type

6. Save comment

The screenshot shows the 'FM 3-90 / Tactics' document with a selection comment being created. The document text includes: 'To grasp the doctrine contained in FM 3-90, readers must first understand the doctrinal topics described in ADP 3-90, since FM 3-90 expands and builds on the topics established in ADP 3-90. Readers also must comprehend chapters 1, 2, 3, and 8, these serves as the foundational chapters for FM 3-90. Readers must also be familiar with ADP 5-0 as it applies the intellectual framework that leaders use to plan, prepare, execute, and assess tactics. FM 3-90 underlines heavily revised or new topics to draw attention for the reader.' and 'The considerations for offensive, defensive, and enabling operations in this publication apply to all echelons, even though most of the figures in this publication use divisions and brigade combat teams to illustrate points in the text. Echelon-specific field manuals and Army techniques publications address the specifics of how each tactical echelon employs these tactical concepts.' The interface includes a 'NEW COMMENT' sidebar, a 'Draft: Actions' button, and a 'Return to Dashboard' button. The comment editor shows the selected text, a 'RATIONALE' field, and a 'Type' dropdown menu with options: Substantive, Critical, Major, Substantive, and Administrative.

FM 3-90 / Tactics

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Draft: Actions ▾

Return to Dashboard

 Show Comments
 Show Conflicts
Page/Line ▾ [T] [↺]
<< < 0 of 0 > >>
NEW COMMENT
I Corps

To grasp the doctrine contained in FM 3-90, readers must first understand the doctrinal topics described in ADP 3-90, since FM 3-90 expands and builds on the topics established in ADP 3-90. Readers also must comprehend chapters 1, 2, 3, and 8, these serves as the foundational chapters for FM 3-90. Readers must also be familiar with ADP 5-0 as it applies the intellectual framework that leaders use to plan, prepare, execute, and assess tactics. FM 3-90 underlines heavily revised or new topics to draw attention for the reader.

FM 3-90 is applicable to all members of the profession of arms. The principal audience is students of the various professional development courses and the Centers of Excellence's doctrine writers. Trainers and educator throughout the Army will also use this publication.

The considerations for offensive, defensive, and enabling operations in this publication apply to all echelons, even though most of the figures in this publication use divisions and brigade combat teams to illustrate points in the text. Echelon-specific field manuals and Army techniques publications address the specifics of how each tactical echelon employs these tactical concepts.

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applicable Unite
Commanders at
conflict, rules of
profession. (See

FM 3-90 uses in

Create General Comment

Note: General comments are used primarily to make the community aware of an issue but is not the format for making decisions.

Normal adjudication will be "Noted" without a decision of action being rendered.

The community makes decisions on "line in" / "line out" comments submitted at the page and line number using the ADDT.

For Selected Location

For Entire Draft

Cancel

Tip: For best results when creating a draft-level General Comment, select any text in the draft (e.g., the title of the document), then click the General Comment button and select "For Entire Draft."

<< < 1 of 122 > >>

Draft Actions ▾

Return to Dashboard

1. Select Draft Actions to expand options, then select Commenting Complete

Commenting Complete

Comment Report

Confirm Commenting Completed

Are you sure your commenting is complete?

This cannot be undone and may only be done once for this comment key.

2. Confirm that you want to mark your Commenting Complete

Cancel

Commenting Complete

Contributing reviewers MUST mark COMMENTING COMPLETE when finished for the comments to be included in adjudication.

Dashboard

Search Draft Display: My Drafts All Drafts Submitted Drafts 

Pub # ↑	Title	Type	Comment Key	Start Date	End Date	Actions
ADP 5-0	The Operations Process	Revision - Signature Draft	SSA Demo	04/07/2023		Actions ▾
FM 3-90	Tac Reports: ADP 5-0 - The Operations Process		1234	05/10/2023		Review
FM 6-0	Cor Op			03/14/2023		Comment Report
						Statistics Report

1. To create a CRM, Select 'Comment Report'

2. Then choose Format for CRM

3. Use the drop downs to configure the information and the way it is displayed in the CRM

4. Select Generate Comment Report

File Type: Word (docx) Excel (xlsx)

Sort Options:

Field:

Comparison:

Condition:

Include rejected comments
 Show all comment sources as my org
 Show detailed source

Comment Filters: