



DEPARTMENT OF THE ARMY
UNITED STATES ARMY COMBINED ARMS SUPPORT COMMAND
2221 ADAMS AVENUE
FORT LEE, VIRGINIA 23801-2102

ATCL-CG (100)

CASCOM POLICY 22-02

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: **CHANGE 1** - Headquarters, U.S. Army Combined Arms Support Command, (HQ, CASCOM), Fiscal Year 2023 (FY23) Holiday Observances

1. Reference AR 600-8-10 (Leaves and Passes) 03 June 2020.
2. HQ, CASCOM FY23 holiday schedule follows:

a. Public Holiday Observances:

10 October 2022	Columbus Day
11 November 2022	Veterans Day
24 November 2022	Thanksgiving Day
26 December 2022	Christmas Day (observed)
02 January 2023	New Year's Day (observed)
16 January 2023	Martin Luther King Jr. Day
20 February 2023	Washington's Birthday
29 May 2023	Memorial Day
19 June 2023	Juneteenth National Independence Day (observed)
04 July 2023	Independence Day
04 September 2023	Labor Day

b. Training Holiday Observances:

07 October 2022	Friday before Columbus Day
14 November 2022	Monday after Veterans Day
25 November 2022	Friday after Thanksgiving Day
23 December 2022	Friday before Christmas Day
30 December 2022	Friday before New Year's Day
13 January 2023	Friday before Martin Luther King Jr. Day
17 February 2023	Friday before Washington's Birthday
7 April 2023	USACASCOM Spring Holiday
26 May 2023	Friday before Memorial Day
16 June 2023	Friday before Juneteenth National Independence Day
03 July 2023	Monday before Independence Day
01 September 2023	Friday before Labor Day

(ATCL-100)

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3. Dependent upon mission and operational requirements, treat the days in subparagraph 2b above as training holidays for military personnel. When request and with supervisory approval, civilian personnel may use annual or other appropriate leave on training holidays.
4. The CASCOM holiday season is 20 December 2022 – 02 January 2023. Staff offices will remain operational (half or full day schedule based on mission requirements) through the holiday period, except for the Christmas and New Year's days off and designated training holidays (23 December 2022 and 30 December 2023). However, manning may be reduced depending on mission requirements. Each DCS/Staff Principal is responsible for managing staffing of their organization. Follow Army regulations and civilian labor agreements in planning/executing holiday work schedules. Civilian employees must be in an approved leave status when they are not on duty during the holiday period.
5. To ensure safe and enjoyable holiday periods, supervisors will conduct preholiday safety briefings.
6. This policy is in effect until superseded or rescinded.
7. Point of contact is the Secretary of the General Staff at DSN 687-1599 or (804) 734-1599.

Encl
TRADOC Memo, 22 JUL 22

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MARK T. SIMERLY
Major General, USA
Commanding

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