



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY COMBINED ARMS SUPPORT COMMAND  
2221 ADAMS AVENUE  
FORT LEE, VA 23801-2102

CASCOM POLICY # 20-03


ATCL-CS

MEMORANDUM FOR HQs CASCOM Personnel and Occupants of Building 5020

SUBJECT: Emergency Action Plan Implementation and Training

1. All personnel in HQs CASCOM and those organizations that are tenants of Building 5020 will implement and train on the enclosed Emergency Action Plan (EAP).
2. Directorates and tenant staffs of Building 5020 are responsible for training their assigned personnel on emergency actions provided in this plan. Each organization will maintain a "Go Book" with this plan and updated personnel roster with contact data for implementation and accountability during an emergency. HQs CASCOM staff not located in Building 5020 are expected to have plans, training, and "Go Book" relevant to their location.
3. Any emergency or drill exercise in building 5020 requires 100% accountability of HQs CASCOM personnel, regardless of their assigned location. The personnel accountability reporting chain is seen in Annex D. In the event of an emergency, report accountability figures to the CASCOM LNO in accordance with Annex B.
4. This document supersedes all previous versions. No changes to this document are authorized without review and approval of the undersigned.
5. The point of contact for the EAP is at (804) 734-0270.

Encl

  
JAMES R. BECKER  
Colonel, GS  
Chief of Staff