DEPARTMENT OF THE ARMY
UNITED STATES ARMY COMBINED ARMS SUPPORT COMMAND
2221 ADAMS AVENUE
FORT LEE, VIRGINIA 23801-2102

CASCOM POLICY 21-08

ATCL-CG (1oo)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: HQ CASCOM FY22 Holiday Observances

1. Reference AR 600-8-10 (Leaves and Passes) 3 June 2020.

2. HQ CASCOM FY22 holiday schedule follows:

a. Public Holiday observances:

11 October 2021	Columbus Day
11 November 2021	Veterans Day
25 November 2021	Thanksgiving Day
24 December 2021	Christmas Day (observed)
31 December 2021	New Year's Day (observed)
17 January 2022	Martin Luther King, Jr. Day
21 February 2022	Washington's Birthday
30 May 2022	Memorial Day
4 July 2022	Independence Day
5 September 2022	Labor Day

b. Training holiday observances:

8 October 2021	Friday before Columbus Day
12 November 2021	Friday after Veterans Day
26 November 2021	Friday after Thanksgiving Day
27 December 2021	Monday after Christmas Day
3 January 2022	Monday after New Year's Day
14 January 2022	Friday before Martin Luther King, Jr. Day
18 February 2022	Friday before Washington’s Birthday
15 April 2022	CASCOM Spring Holiday
27 May 2022	Friday before Memorial Day
1 July 2022	Friday before Independence Day
2 September 2022	Friday before Labor Day

3. Dependent upon mission and operational requirements, treat the days in subparagraph 2b above as training holidays for military personnel. When requested,

and with supervisory approval, civilian personnel may use annual or other appropriate leave on training holidays.

4. The CASCOM holiday season is 20 December 2021 – 3 January 2022. Staff offices will remain operational (half or full day schedule based on mission requirements) through the holiday period, except for the Christmas and New Year's days off and designated training holidays (27 December 2021 and 3 January 2022). However, manning may be reduced depending on mission requirements. Each DCS/Staff Principal is responsible for managing staffing of their organization. Follow Army regulations and civilian labor agreements in planning/executing holiday work schedules. Civilian employees must be in an approved leave status when they are not on duty during the holiday period.

5. To ensure safe and enjoyable holiday periods, supervisors will conduct preholiday safety briefings.

6. This policy is in effect until superseded or rescinded.

7. Point of contact is the Secretary of the General Staff at DSN 687-1599 or (804) 734-1599.

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RODNEY D. FOGG
Major General, U.S. Army
Commanding

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LEEKEY