



DEPARTMENT OF THE ARMY
U.S. ARMY COMBINED ARMS SUPPORT COMMAND AND FORT LEE
2221 ADAMS AVENUE
FORT LEE VIRGINIA 23801-2102

CASCOM POLICY 21-26

ATCL-CG (100)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Combined Arms Support Command and Fort Lee Policy Letter - Military Funeral Honors (MFH) Personnel Support

1. Purpose. To prescribe procedures and guidance for the preparation and execution on the conduct of military honors at funeral/interment services of Army active duty, retired, reserve, national guard, and veteran members of the U.S. Armed Forces in the United States Army Combined Arms Support Command (CASCOM) and the Fort Lee Casualty Assistance Center (CAC) area of responsibility. Military funeral honors became a statutory benefit to all veterans effective 1 January 2000 under the Defense Act 2000. Casualty Assistance Centers (CACs) have the ultimate responsibility for providing military funeral honors for eligible recipients.

2. References.

- a. DODI 1300.15, Military Funeral Support, 9 April 2021.
- b. AR 600-25, Salutes, Honors and Visits of Courtesy.
- c. DA PAM 638-2, Procedures for The Army Mortuary Affairs Program, 23 June 2015.
- d. Fort Lee Funeral Honors Standard Operating Procedures, August 2015.

3. Scope. There is no higher priority mission than providing a professional final tribute, on behalf of a grateful nation, to our fallen comrades in arms. We will continue to support the families of our departed heroes by rendering military funeral honors reflecting the high regard and respect accorded for their Military Service.

- a. The Garrison Commander (GC) is my executive agent to carry out the military funeral honors mission with the personnel provided via the CASCOM TASKORD. The GC will ensure that internal control procedures exist to validate training and certification of Military Honors Team (MHT) personnel prior to the first day of the report month. In support of the GC, parent unit commanders will ensure personnel appointed duty as MHT personnel are ready to positively represent the command.

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b. The CASCOM G-3/5/7 is responsible to equitably task major subordinate commands for MHT personnel support, publish the installation recurring tasking matrix, and coordinate all proposed changes to the matrix regarding MFH parent unit support with the GC. The CASCOM G-3/5/7 will ensure the task is closed out NLT (5) five working days prior to the first day of the month. The CASCOM G-3/5/7 will provide oversight and periodic checks for compliance of this policy.

c. All units will develop internal review procedures that ensure selection of personnel present a favorable image of the Army. Personnel appointed duty as members of the MHT will be released from conflicting duties and requirements. MHT duty will take precedence over peacetime military duties to include, but not limited to temporary duty (TDY), duty roster, detail assignments, ordinary leave, pass and field training exercise requirements. Once selected for the MHT, personnel will be placed on a consolidated appointment order by the GC and are under the Operational Control (OPCON) of the Garrison Headquarters until released from MFH duty.

4. The support and execution of military funeral honors is a no fail mission. We must support and execute the above mission in accordance with the highest military standards.

5. This policy is in effect until superseded or rescinded.

6. The point of contact is the CASCOM G-3/5/7, (804)765-0302.

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MARK T. SIMERLY
Major General, U.S. Army
Commanding

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