



Army Doctrine Development Tool information



Army Doctrine Development Tool (ADDT)



U.S. ARMY

- Used by the doctrine enterprise for all draft staffings (automates a manual process).
- Accessible on NIPR now at <https://addt.army.mil> to register.
 - Requires CAC access – select “Register New Account”
 - Choose - “Contributing Reviewer”; input all data and click “Create New Account.
 - You will receive an e-mail code to copy and paste on the first login.
 - **Contributing reviewers MUST mark COMMENTING COMPLETE when finished for the comments to be included in adjudication.**
- **ADDT SharePoint site** provides updated training documents and guides. Located at <https://armyeitaas.sharepoint-mil.us/sites/TR-CAC-MCCoE-CADD/SitePages/ADDT.aspx>
 - ADDT User Registration Guide.
 - ADDT Comment Guide.
- **ADDT Teams page** is a forum for community help to ask the community questions, provide help to new users, and reach out to the ADDT Admin and Developers.
<https://dod.teams.microsoft.us/l/team/19%3Adod%3A3977e923380a429ca23dcbfa5335b9a2%40thread.tacv2/conversations?groupId=1a654ad8-9f4a-4e43-9646-e75e9d7aa5ce&tenantId=fae6d70f-954b-4811-92b6-0530d6f84c43>
- **Ask Anything Session:** second Wednesday of every month at 10 AM CST, ADDT team hosts a session on Teams for questions or if you want to see something demonstrated.
https://dod.teams.microsoft.us/l/meetup-join/19%3Adod%3Ameeting_d3ca29e2b11e4980a8a29dcec2401782%40thread.v2/0?context=%7b%22Tid%22%3a%22fae6d70f-954b-4811-92b6-0530d6f84c43%22%2c%22Oid%22%3a%2204bf7b64-27a8-40b9-96ba-c6cc0ddf4a33%22%7d

The following YouTube video provides additional background information:

[Doctrine Development Tool Operation Introduction](#)



Army Doctrine Development Tool (ADDT)

User Registration Guide

Guide Overview

- How to Access ADDT
- Registering New Account
- ADDT Resources
 - SharePoint
 - Teams
 - Ask Anything
 - Help Desk

Overall Classification: **Unclassified**

Slide Classification: **Unclassified**

- ADDT is located at <https://addt.army.mil>
- ADDT requires a CAC to access

After navigating to ADDT, select
“Register New Account”

ADDT Login

There are no accounts in our system that match your CAC/PIV credentials.

If you would like to link this CAC/PIV to a new account, please click on 'Register New Account' and complete the form.

If you believe this is in error, please contact your system administrator.

Cancel

Register New Account

For additional assistance, please contact the ADDT Administrator at tr-cac-mccoe-cadd-add-addt@army.mil

1. Choose **Contributing Reviewer**
2. Select your Rank/Grade
3. Input your First Name
4. Input your Last Name
5. Input your NIPR email
(.mil@army.mil/.ctr@mail.mil etc.)
6. Input official phone number/Teams number
7. Input DSN number if applicable.
8. Select your Organization type from the dropdown
9. Select your organization from the drop down
10. Input your Sub Organization
11. Input your Supervisor's name
12. Input your Supervisor's NIPR email
13. Input your Supervisor's official phone number/Teams number
14. Click "Create New Account" to move to the next step.

ADDT New User Registration

1 Account Type *

☒ Contributing Reviewer ☐ Doctrine Developer (Adjudicator)

If you plan to only contribute to reviewing publications, then select the account type as Contributing Reviewer. If you are an author or will assist with adjudicating publications, select Doctrine Developer (Adjudicator). If you are unsure which type to select, choose Contributing Reviewer.

If you have any questions about the registration process or need additional assistance, please contact the ADDT Administrator at: [ADDT Help Desk](#)

2 Rank/Grade *

3 First Name *

4 Last Name *

5 Email (NIPRNET email address only) *

6 Phone *

7 DSN

8 Organization Type *

9 Organization *

10 Sub Organization

11 First Line Supervisor Name

12 First Line Supervisor Email

13 First Line Supervisor Phone

Cancel **14 Create New Account**

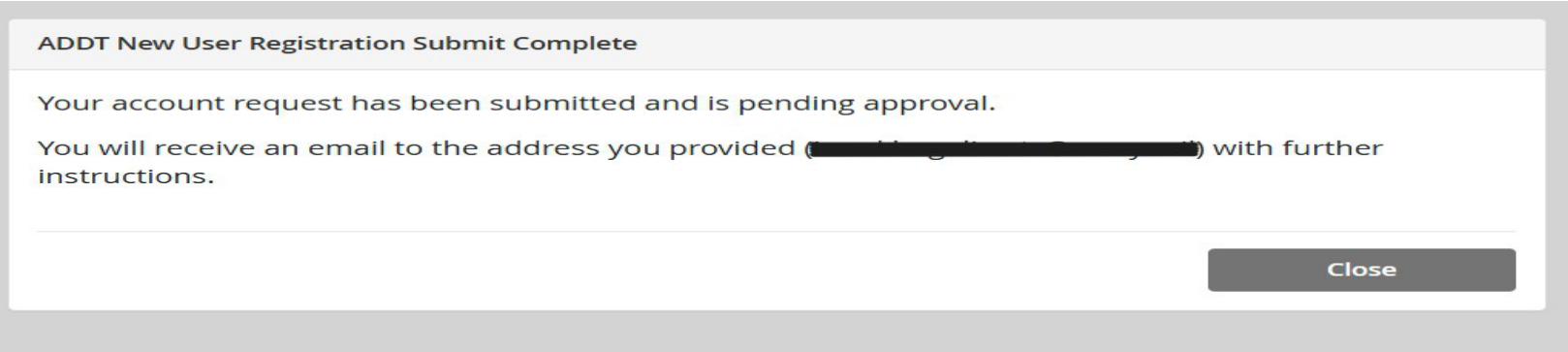
NOTE:

Contributing Reviewer: A Contributing Reviewer (CR) account will allow the user to make comments on drafts. A CR can generate a Comment Resolution Matrix (CRM) for only their comments.

Doctrine Developer (Adjudicator): An Adjudicator (ADJ) **account is ONLY for a doctrine Author or Doctrine Developer**. This account allows the user to make comments on drafts as well as adjudicate comments made by other users. An ADJ account can generate a Comment Resolution Matrix (CRM) of loaded comments made by other users on a draft.

Once you have submitted the information on the form, you will see a notification that your account request has been submitted and is pending approval.

You can click “Close” and the email you receive will provide a verification code for the next step.



ADDT New User Registration Submit Complete

Your account request has been submitted and is pending approval.

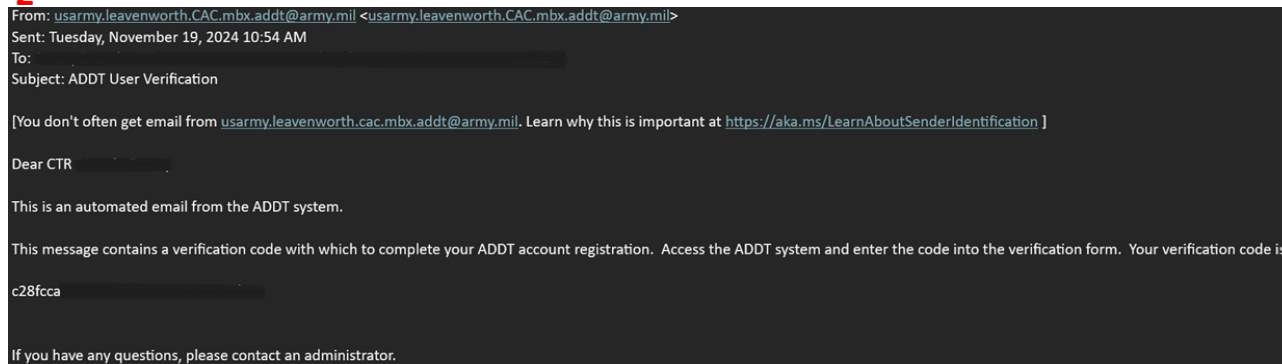
You will receive an email to the address you provided ([REDACTED]) with further instructions.

Close

Once you receive the automated email, you need to copy and paste the confirmation code (*figure 2*) into ADDT.

If you exited ADDT, the User Verification window will appear on the next login at <https://addt.army.mil> (see *figure 1*)

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From: usarmy.leavenworth.CAC.mbx.addt@army.mil <usarmy.leavenworth.CAC.mbx.addt@army.mil>
Sent: Tuesday, November 19, 2024 10:54 AM
To: [REDACTED]
Subject: ADDT User Verification

[You don't often get email from usarmy.leavenworth.CAC.mbx.addt@army.mil. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Dear CTR [REDACTED],

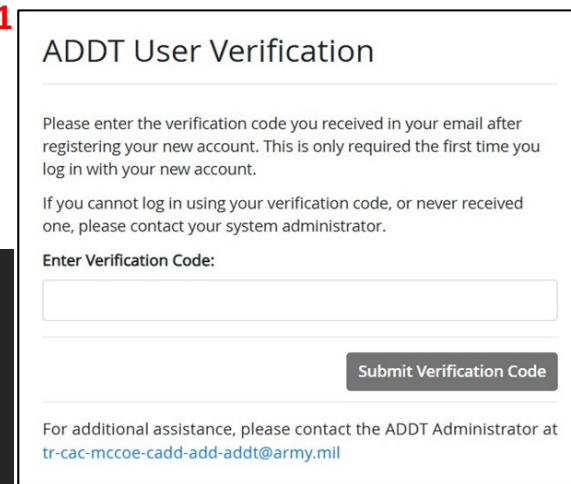
This is an automated email from the ADDT system.

This message contains a verification code with which to complete your ADDT account registration. Access the ADDT system and enter the code into the verification form. Your verification code is

c28fcca [REDACTED]

If you have any questions, please contact an administrator.

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ADDT User Verification

Please enter the verification code you received in your email after registering your new account. This is only required the first time you log in with your new account.

If you cannot log in using your verification code, or never received one, please contact your system administrator.

Enter Verification Code:

Submit Verification Code

For additional assistance, please contact the ADDT Administrator at tr-cac-mccoe-cadd-add-addt@army.mil

SharePoint: The ADDT SharePoint site will have updated training documents and guides. It is located at <https://armyeitaas.sharepoint-mil.us/sites/TR-CAC-MCCoE-CADD/SitePages/ADDT.aspx>

Teams: The ADDT Teams page is a forum for community help. You can ask the community questions, provide help to new users, and reach out to the ADDT Admin and Developers. The Teams page is located at <https://dod.teams.microsoft.us/l/team/19%3Adod%3A3977e923380a429ca23dcbfa5335b9a2%40thread.tacv2/conversations?groupId=1a654ad8-9f4a-4e43-9646-e75e9d7aa5ce&tenantId=fae6d70f-954b-4811-92b6-0530d6f84c43>

Training Sessions: Held on the third and fourth Wednesday of the months of MAY, June, and July at 1200 CST. This session offers an opportunity to engage directly with the ADDT developers.

https://dod.teams.microsoft.us/l/meetup-join/19%3adod%3ameeting_170572e8f81a48b2803139fb0c7182b5%40thread.v2/0?context=%7b%22ThreadId%22%3a%22fae6d70f-954b-4811-92b6-0530d6f84c43%22%2c%22Oid%22%3a%2204bf7b64-27a8-40b9-96ba-c6cc0ddf4a33%22%7d

Ask Anything: The second Wednesday of every month at 10 AM CST, the ADDT team hosts an Ask Anything session on Teams. If you have a question or want to see something demonstrated, this is where you want to be. The link to the Ask Anything is https://dod.teams.microsoft.us/l/meetup-join/19%3adod%3ameeting_d3ca29e2b11e4980a8a29dcec2401782%40thread.v2/0?context=%7b%22ThreadId%22%3a%22fae6d70f-954b-4811-92b6-0530d6f84c43%22%2c%22Oid%22%3a%2204bf7b64-27a8-40b9-96ba-c6cc0ddf4a33%22%7d

Help Desk: See *next slide*

If you need assistance with ADDT and are not able to access the site, you can access the ADDT Help Desk on SharePoint at <https://armyeitaas.sharepoint-mil.us/sites/TR-CAC-MCCoE-CADD/Lists/ADDTTicketing/Open%20Tickets.aspx>

ADDT Dashboard Users Help ?

Select 'Request Help' to submit a ticket.

Select 'Suggestion Box' to submit ideas for ADDT improvement.

Select 'ADDT Ticketing Page' to submit a ticket on ADDT SharePoint Page

Request Help

ADDT Help Desk is available during normal operating hours (M-F 8-4 CST)

Create/Review Help Ticket: [ADDT Ticketing Page](#)

Contact the Help Desk:

- EMAIL: jessie.a.wise.ctr@army.mil/jwise@penbaytechgroup.com
- PHONE: (303) 669-3390
- MS TEAMS: jessie.a.wise.ctr@army.mil
- IN PERSON: 300 McPherson Ave. BLDG 463 RM 202C

When reporting a bug/issue, please provide as much information as possible, such as: your web browser, what screen you were on, what you were trying to do, any error message or unexpected behavior, and screenshot(s) if possible.

Ok

1. Select "Add New Item"

2. Provide a Title of the issue

3. Select an Issue (Type Support or Bug)

4. Provide Contact number

5. Provide as much detail about the issue as possible.

6. Input contact email.

7. Add Attachment/Screenshot if applicable.

8. Select "Save" to submit your ticket.

1. TR-CAC-MCCoE-CADD

2. + Add new item

3. ADDT-Ticketing

4. Title

5. Description

6. Email *

7. Attachments

8. Save Cancel

New item

Title

Enter value here

Issue Type

Support

Contact Number

Enter value here

Contact Number

Description

Enter value here

Email *

Enter a name or email address

Attachments

Add attachments

Technical Assistance - Email tr-cac-mccoe-cadd-adpd-addt@army.mil